

**M/s. Eco Coir Cluster India Private Limited
Implementing Agency, Pollachi Coir Cluster,
Pollachi, Coimbatore District, Tamilnadu.
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RE-TENDER DOCUMENT

TENDER NOTICE No. SFURTI/TN-POL/R-001/2017-18

**RE-TENDER FOR THE SUPPLY, ERECTION AND
COMMISSIONING OF 2 NUMBERS OF FULLY
AUTOMATIC POWER LOOM (2M WIDTH) WITH
SUPPORTING MACHINES FOR MANUFACTURE OF COIR
MATTING & GEO-TEXTILES ON TURNKEY BASIS**

Prepared by

ITCOT Consultancy and Services Limited

(Technical Agency – SFURTI Coir Clusters, Tamilnadu)

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CONTENTS

Clause	Topic	Page No.
1.	Preamble	1
2.	Scope of Work	1
3.	Qualification Criteria	2
4.	Language of the Tender	3
5.	Purchase of Tender Documents	3
6.	Pre Bid Meeting	3
7.	Clarification on the Tender Document	3
8.	Amendment of Tender Document	3
9.	Authorization of the Tenderer	4
10.	Submission of Tender in Two Cover System	4
11.	Earnest Money Deposit	5
12.	Validity	5
13.	Opening and Evaluation of The Tender	5
14.	Price Offer	6
15.	Evaluation of the Price	6
16.	Award of Contract	6
17.	Security Deposit	6
18.	Agreement	7
19.	Issue of Purchase Order	7
20.	Schedule of Supply	7
21.	Performance Test	8
22.	Training of Staff	8
23.	Performance Guarantee	8
24.	Payment Conditions	9
25.	Penalty	9
26.	Termination Of The Contract	10
27.	General Conditions	10
28.	Arbitration	10
29.	Jurisdiction of the Court	11
	ANNEXURES	
I	Technical Specifications	12
I (a)	Compliance to the Technical Specifications	14
II	Part-I (Covering Letter)	15
III	Details of the Tenderer	17
IV	Annual Turnover Statement	18
V	List of customers to whom the tendered item are supplied in the past 5 years	19
VI	Declaration for not having blacklisted	20
VII	Declaration for not having tampered the tender document	21
VIII	Part-II (Covering Letter)	22
IX	Price Bid	23
X	Checklist Of Documents	24

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1. PREAMBLE

Scheme of Fund for Regeneration of Traditional Industries (SFURTI), the scheme of Ministry of MSME, Government of India envisages development of clusters to organize the traditional industries and artisans for their long term sustainability and economy of scale. Coir Board, the Nodal Agency of coir based clusters, has obtained approval for the development of Pollachi Coir Cluster under SFURTI.

M/s. Eco Coir Cluster India Private Limited, the Special Purpose Vehicle (SPV) & Implementing agency (IA) of Pollachi Coir Cluster, having the administrative office at No.12, Ramegounder Colony, behind CTC Depot, Coimbatore road, Pollachi – 642 002, propose to establish a Common Facility Centre (CFC) at S.F.No. No.235/B2, Suleeswaranpatti village, Pollachi Taluk, Coimbatore District, Tamilnadu with the financial assistance from Government of India under SFURTI.

In this context, M/s. Eco Coir Cluster India Private Limited invites sealed tenders from reputed manufacturers in “Two Cover System” for the supply, erection, and commissioning of 2 numbers of Fully automatic Power Loom (2 Metre Width) with supporting machines for manufacture of Coir Matting & Geo-textiles on turnkey basis through transparent bidding process. The Tender notification has been published fixing the date of opening of tender as 28.06.17.

2. SCOPE OF WORK

- a) The successful tenderer should undertake supply, erection and commissioning of 2 numbers of Fully Automatic Power Loom (2 Metre Width) with supporting machines for manufacture of Coir Matting & Geo-textiles on turnkey basis. The detailed specification is given in Annexure-I.
- b) The successful tenderer should complete supply, erection, commissioning within 75 days from the date of receipt of Purchase Order.

3. QUALIFICATION CRITERIA

Clause	Qualification Criteria	Supporting Document
a)	The tenderer should be a registered legal entity.	(i) In case of Private / Public Limited Companies, <ul style="list-style-type: none"> • Copy of Incorporation Certificate issued by the Registrar of Companies & • Copy of Memorandum and Articles of Association (ii) In case of Partnership Firm, <ul style="list-style-type: none"> • Registered Partnership deed (iii) In case of Proprietorship Firm, <ul style="list-style-type: none"> • Copy of VAT Registration Certificate / Service Tax Registration Certificate.
b)	The tenderer should be a manufacturer of Fully Automatic Power Loom (2 Metre Width) with supporting machines for manufacture of Coir Matting & Geo-textiles.	<ul style="list-style-type: none"> • Copy of Udyog Aadhaar/ Excise VAT/CST registration.
c)	The tenderer should have at least 3 years of experience (as on 31 st March 2017) in the manufacturing of Fully Automatic Power Loom (2 Metre Width) with supporting machines for manufacture of Coir Matting & Geo-textiles.	(i) Purchase Order issued by the clients. (ii) Performance certificate issued by the clients. (iii) List of similar orders executed as per Annexure-V
d)	The tenderer should have reported an Average Annual Turnover of Rs.2.00 Crores in the last three consecutive financial years i.e. 2013-14, 2014-15 and 2015-16 (or) 2014-15, 2015-16 and 2016-17	(i) The average annual turnover statement duly certified by Chartered Accountant as per Annexure IV. (ii) The Annual Report/ certified copies of Balance Sheet, Profit & Loss statement along with schedules for the last 3 consecutive financial years.
e)	The tenderer should not have been blacklisted for supply of any items or services to any Government agency.	The declaration form as per Annexure VI should be enclosed.

4. LANGUAGE OF THE TENDER

The Tender prepared by the Tenderer as well as all correspondences and documents relating to the Tender shall be in English language only. If the supporting documents are in a language other than English/Tamil, the notarized translated English version of the documents should also be enclosed.

5. PURCHASE OF TENDER DOCUMENTS

5(a) The tender document shall be downloaded from **www.coirboard.nic.in** or www.itcot.com at free of cost. The tenderer should give a declaration for not having tampered the Tender document downloaded from Internet (as per Annexure VII).

5(b) The tender document can be downloaded from 05.06.2017 to 27.06.17.

6. PREBID MEETING

There will be a pre-bid meeting on 14.06.2017 at 11.00 A.M. in Regional Office, Coir Board, D-30 Sri Sri Plaza, Mariammal Layout, Palladam Road, Pollachi – 642 002, Coimbatore District,, Tamil Nadu during which the prospective tenderers can get clarifications about the tender. The tenderers shall send their queries in writing if any so as to reach M/s. Eco Coir Cluster India Private Limited at least two days prior to the pre-bid meeting date. The tenderers may also check **www.coirboard.nic.in** or www.itcot.com for up to date information like change in date / venue etc., of pre-bid meeting as M/s. Eco Coir Cluster India Private Limited may not be able to identify and communicate with the prospective bidders at this stage. Non attending of pre-bid meeting is not a disqualification.

7. CLARIFICATION ON THE TENDER DOCUMENT

The tenderers may ask for queries in any of the clauses in the tender document before 48 hours of the opening of the tender. Such queries must be sent in writing to “M/s. Eco Coir Cluster India Private Limited “M/s. Eco Coir Cluster India Private Limited, C/o. Regional Office, Coir Board, D-30 Sri Sri Plaza, Mariammal Layout, Palladam Road, Pollachi – 642 002, Coimbatore Dsitric,, Tamil Nadu”. M/s. Eco Coir Cluster India Private Limited will upload the clarification on **www.coirboard.nic.in** or www.itcot.com.

8. AMENDMENT OF TENDER DOCUMENT

M/s. Eco Coir Cluster India Private Limited whether on its own initiative or as a result of a query, suggestion or comment of an Applicant or a Respondent, may modify the tender document by issuing an addendum or a corrigendum at any time before the opening of the

tender, with the concurrence of the tender committee. Any such addendum or corrigendum will not be published in newspaper and instead be uploaded on www.coirboard.nic.in or www.itcot.com and the same will be binding on all Applicants or Respondents or Tenderers, as the case may be.

9. AUTHORISATION OF THE TENDERER

The Tender should be signed on each page by the Tenderer or by the person who is duly authorized for the same by the Tenderer.

10. SUBMISSION OF TENDER IN TWO COVER SYSTEM

10(a) Every page of the terms and conditions of the tender document should be signed and enclosed with the tender, in token of having accepted the tender conditions. Failing which the tender will be rejected summarily.

10(b) Tenders should be submitted in two parts:

- a) Part I will cover technical bid and
- b) Part II will cover price bid

10(c) Tenderers should ensure submission of all documents along with Part-I and Part II proposal as per the Check list given in Annexure -X.

10(d) Tenderers are requested to submit Part I and Part II in a separate sealed covers. Part I cover to be superscripted as **“Part I – Technical bid”** and Part II cover to be superscripted as **“Part II – Price bid”** respectively. These two Parts namely Part I and Part II must be placed in a separate sealed cover superscripted as **“Pollachi Coir Cluster - Tender for the supply, erection, and commissioning of Fully Automatic Power Loom (2 Metre Width) with supporting machines for manufacture of Coir Matting & Geo-textiles on turnkey basis”** and addressed to **“The Director, M/s. Eco Coir Cluster India Private Limited, C/o. Regional Office, Coir Board, D-30 Sri Sri Plaza, Mariammal Layout, Palladam Road, Pollachi – 642 002, Coimbatore District, Tamil Nadu”**, containing the name and address of the Tenderer. **Tenders submitted without sealed cover would summarily be rejected.**

10(e) Tenders should be dropped only in the tender box kept at **“The Regional Office, Coir Board, D-30 Sri Sri Plaza, Mariammal Layout, Palladam Road, Pollachi – 642 002, Coimbatore District, Tamil Nadu”** on or before 1.00 PM on 28.06.2017”. Tenders will not be received by hand.

10(f) Alternatively, the tenders can be submitted through registered post or courier so as to reach the above address on or before 1.00 PM on 28.06.2017. Tenders received after the specified time will not be considered and M/s. Eco Coir Cluster India Private Limited will not be liable or responsible for any postal delays.

10(g) A tender once submitted shall not be permitted to be altered or amended.

11. EARNEST MONEY DEPOSIT

- 11(a) The Tender should be accompanied by an Earnest Money Deposit (EMD) to the value of Rs. **50,000/-** (Rupees Fifty Thousand only) in the form of Demand Draft drawn on any Indian Nationalised/ Scheduled Commercial Bank in favour of “HI Account Eco Coir Cluster India Private Limited”, payable at Pollachi. The EMD in any other form will not be accepted. The Earnest Money Deposit will be returned to the unsuccessful Tenderers.
- 11(b) EMD will be retained in the case of successful Tenderer and it will not earn any interest and will be dealt with, as provided in the terms and conditions of the tender.
- 11(c) Any request of the tenderer, under any circumstances claiming exemption from payment of EMD will be rejected and their Part II price offer will not be opened.
- 11(d) The amount remitted towards EMD is liable to be forfeited in case the Tenderer fails to undertake the contract after submission of the tender or after acceptance of the offer by M/s. Eco Coir Cluster India Private Limited or fail to sign the Agreement or to remit the Security Deposit.

12. VALIDITY

The rate quoted in the Tender should be valid for the acceptance by the Tender Committee, for a minimum period of **90 days** from the date of opening of the Tender. The accepted rate is valid till the entire contract is completed. Escalation in the rates will not be entertained under any circumstances.

13. OPENING AND EVALUATION OF THE TENDER

- 13(a) The tenders received upto 1.00 PM as per the office clock on 28.06.2017 will be taken up for opening. Tenders received after specified date and time will not be accepted. The Tender will be opened by the Tender committee at 02.00 PM on the same day in the presence of the available Tenderers/ representatives of the Tenderers who choose to be present. The Tenderers or their authorized agents are allowed to be present at the time of opening of the tenders.
- 13(b) Tender Committee will inform the attested and unattested corrections, before the Tenderers and sign all such corrections in the presence of the Tenderers. If any of the Tenderers or agents is not present then, in such cases the Committee will open the tender of the absentee Tenderer and take out the unattested corrections and communicate it to them. The absentee Tenderer should accept the corrections without any question whatsoever.
- 13(c) If the date fixed for opening of the tender happens to be a Government holiday, the sealed tenders will be received up to 1.00 PM on the next working day and opened at 02.00 PM on the same day.

13(d) The Technical bid will be evaluated by Tender Committee in terms of the qualification Criteria. Tender Committee reserves the right to disqualify any of the tender if is not satisfied with the documents furnished.

13(e) M/s. Eco Coir Cluster India Private Limited may arrange for field inspection, if necessary, to verify their pre-qualifying conditions before opening of Part II cover and in case if any failure to satisfy the requirements, their Tender will be rejected and their Part-II Cover will not be opened.

13(f) The Tenderers declared as qualified will be informed the date of opening of Part II (Price bid).

14. PRICE OFFER

14(a) The Price bid should be kept only in the Part II cover.

14(b) The price bid should be prepared as per Annexure-IX.

14(c) The price should be neatly and legibly written both in figures and words.

14(d) In case of discrepancy between the prices quoted in words and figures lower of the two shall be considered.

14(e) Part-II bid should not contain any commercial conditions. Variation in the commercial terms and conditions of the tender will not be accepted.

15. EVALUATION OF THE PRICE

15(a) The Tender committee will examine for complete, properly signed and error-free nature of the Price bid (Part II).

15(b) The comparison of the rates offered shall be on the basis of the total rates offered inclusive of all taxes, transportation, performance guarantee etc .

16. AWARD OF CONTRACT

The Tenderer who has quoted lowest price (L1) will be invited for negotiations. After finalizing the negotiated rate, Letter of Acceptance will be issued.

17. SECURITY DEPOSIT

17(a) On receipt of the Letter of Acceptance from the M/s. Eco Coir Cluster India Private Limited, the successful Tenderer should remit a Security Deposit (SD) of 5% of the value of the contract, by way of either Demand Draft drawn on any scheduled commercial bank in favour of 'HI Account Eco Coir Cluster India Private Limited', payable at Pollachi or irrevocable Bank Guarantee in favour of M/s. Eco Coir Cluster India Private Limited with a validity period of 12 months, within 10 (Ten) working days from the date of receipt of letter of acceptance. The EMD shall be adjusted with the SD.

- 17(b) Any other amount pending with M/s. Eco Coir Cluster India Private Limited will not be adjusted under any circumstances, against the Security Deposit if so requested.
- 17(c) If the SD amount is not paid within the time specified, the EMD remitted by the Tenderer shall be forfeited, besides cancelling the communication of acceptance of the Tender.
- 17(d) SD amount remitted will not earn any interest.

18. AGREEMENT

The successful tenderer should execute an agreement as may be drawn up to suit the conditions on a non-judicial stamp paper of value, as prescribed in law on the date of remittance of Security Deposit and shall pay for all stamps and legal expenses incidental thereto. In the event of failure to execute the agreement, within the time prescribed, the EMD/SD amount remitted by the tenderer will be forfeited besides cancelling the Tender.

19. ISSUE OF PURCHASE ORDER

After payment of Security Deposit and successful execution of the agreement, Purchase Order will be released to the tendered items within 10 days by the IA. The successful tenderer should complete supply, erection and commissioning of 2 numbers of Fully Automatic Power Loom (2 Metre Width) with supporting machines for manufacture of Coir Matting & Geo-textiles as stipulated in the Schedule of Supply chapter of this tender document.

20. SCHEDULE OF SUPPLY

- 20(a) The specification of Fully Automatic Power Loom (2 Metre Width) with supporting machines for manufacture of Coir Matting & Geo-textiles should be as per Annexure-I.
- 20(b) The delivery of 2 numbers of Fully Automatic Power Loom (2 Metre Width) with supporting machines for manufacture of Coir Matting & Geo-textiles shall be completed within 75 days
- a. from the date of issue of purchase order, if the supplier opts for receiving 85% of the total contract value against the supply of tendered items at site, instead of receiving 40% advance payment against bank guarantee.
 - b. from the date of issue of advance payment against advance bank guarantee, if the supplier opts for 40% advance payment against bank guarantee (or)
- 20(c) The erection and commissioning of delivered items and performance testing have to be completed within 15 days from the date of delivery. Delay beyond this period will attract penalty.

- 20(d) The 2 numbers of Fully Automatic Power Loom (2 Metre Width) with supporting machines for manufacture of Coir Matting & Geo-textiles should be delivered and installed at S.F.No. No.235/B2, Suleeswaranpatti village, Pollachi Taluk, Coimbatore District.
- 20(e) If the contract is not completed within the stipulated time or extended time, M/s. Eco Coir Cluster India Private Limited will hold full authority to cancel the tender or take any such action that will be deemed fit to the occasion at the risk and cost of the successful tenderer. Such cancellation will entail forfeiture of EMD and Security Deposit.
- 20(f) In the event of non- performance of the contractual provisions or failure to effect the supply within the stipulated time or during the extended period and if it is found that the Contractor, has not fulfilled the contractual obligation with M/s. Eco Coir Cluster India Private Limited in any manner during the currency of the contract or also found on later date, M/s. Eco Coir Cluster India Private Limited reserves the right to disqualify such supplier to participate in future tenders or black list the firm up to a maximum period of 5 years.
- 20(g) Every step will be taken by the IA to make infrastructure ready at the scheduled time of dispatch of Plant & Machinery. If there is any delay due to any reason on the part of the IA, release of payment will be considered on the basis of delivery schedule given in Purchase Order.

21. PERFORMANCE TEST

- 21(a) The successful tenderer shall demonstrate the performance of the Fully Automatic Power Loom (2 Metre Width) with supporting machines for manufacture of Coir Matting & Geo-textiles in complete conformity with the relevant technical specifications and performance parameters as specified in the Purchase Order.
- 21(b) This demonstration should be done as stipulated by the M/s. Eco Coir Cluster India Private Limited.
- 21(c) The performance tests should be completed within 15 days from the date of delivery of 2 Nos. of Fully Automatic Power Loom (2 Metre Width) with supporting machines for manufacture of Coir Matting & Geo-textiles.

22. TRAINING OF STAFF

- 22(a) The tenderer should provide training to Staffs on the operation and maintenance of Fully Automatic Power Loom (2 Metre Width) with supporting machines for manufacture of Coir Matting & Geo-textiles before the commencement of performance test.
- 22(b) The tenderer should provide 2 hard copies and soft copies of brochures & operation manuals for Fully Automatic Power Loom (2 Metre Width) with supporting machines for manufacture of Coir Matting & Geo-textiles.

23. PERFORMANCE GUARANTEE

- 23(a) The 2 numbers of Fully Automatic Power Loom (2 Metre Width) with supporting machines for manufacture of Coir Matting & Geo-textiles and its accessories are to be guaranteed, for a period of twelve months from the date of completion of performance test against manufacturing defect, bad workman ship or poor performance.
- 23(b) During performance guarantee period of 12 months they should attend any call from M/s. Eco Coir Cluster India Private Limited immediately, in case of any problems, related to operation or malfunctioning of the machine, without any delay for regular functioning of the cluster. The above service should be done at Free of cost.
- 23(c) Upon the complete fulfillment of this contract by the supplier, to the satisfaction of the M/s. Eco Coir Cluster India Private Limited, after completion of one year period, for the satisfactory performance of the machine, the performance security (bank guarantee) furnished by the tenderer will be returned to him, after recovery of dues if any.

24. PAYMENT CONDITIONS

- 24(a) **40% of contract value** will be paid on execution of agreement. The Tenderer should produce Bank guarantee for the equal amount, which should be valid for a minimum period of 12 months. If necessary the bank guarantee should be extended for the required period as requested by M/s. Eco Coir Cluster India Private Limited.
- 24(b) **45% of the contract value** will be paid on receipt of the complete set of machinery as per the order in full in good condition, at the destination, after acceptance by the tender committee.
- (OR) Alternatively, the bidder may opt for 85% of Contract value on supply of the complete set of machinery as per the order in full in good condition, at the destination, after acceptance by the tender committee, instead of releasing first installment of 40% as advance payment against bank guarantee.
- 24(c) **10% of the contract value** will be paid on successful completion of performance test and
- 24(d) **The balance 5% and SD** will be released only after satisfactory completion of the entire contract and submission of bank guarantee equivalent to 10% of the total value of contract valid for 1 year towards performance guarantee.
- 24(e) M/s. Eco Coir Cluster India Private Limited also reserves the right to recover any dues from the tenderer, which is found on later date, during audit/excess payment, after final settlement is made to them. The successful tenderer is liable to pay such dues to the M/s. Eco Coir Cluster India Private Limited immediately on demand, without raising any dispute/protest.

25. PENALTY

- 25(a) Failure to execute the entire contract within 75 days from the date of issue of purchase order / advance payment, as the case may be, will attract a penalty of 1% per week, on the full value of the contract upto a maximum of 5%. Delays beyond that period will result in cancellation of the orders.
- 25(b) The response time for attending the complaint raised by M/s. Eco Coir Cluster India Private Limited has to be within 48 hours and resolution time for the same has to be within the next 48 hours. Failure to comply with the above time line will attract a penalty of Rs.1000/- per day.
- 25(c) Any delay on the part of M/s. Eco Coir Cluster India Private Limited should be intimated and sorted out immediately without affecting the progress of works. This would no way restrict M/s. Eco Coir Cluster India Private Limited from levying penalty.

26. TERMINATION OF THE CONTRACT

M/s. Eco Coir Cluster India Private Limited reserves the right to terminate the contract at any time during the validity period, on account of non-fulfilment of contract, on any count.

27. GENERAL CONDITIONS

- 27(a) Conditional Tender in any form will not be accepted.
- 27(b) Any notice regarding any problems, to the supplier shall deemed to be sufficiently served, if given in writing at his usual or last known place of business.
- 27(c) The Tender Committee reserves the right to reject any or all the tenders without assigning any reason thereof.
- 27(d) The Tender Committee reserves the right to reduce or enhance quantity or items of supply without assigning any reason thereof.
- 27(e) The Tender Committee reserves the right to relax or waive or amend any of the tender conditions.
- 27(f) 'C' form will be issued by the SPV for other state purchase.

28. ARBITRATION

- 28(a) In case of any dispute in the tender, including interpretation, if any, on the clauses of the tender or the agreement to be executed, the matter shall be referred by M/s. Eco Coir Cluster India Private Limited / Tenderer to an Arbitrator to be appointed by the Parties hereto by mutual agreement. If no such Arbitrator could be appointed by mutual consent, the matter may then be referred to the Chairman, Coir Board for nominating an Arbitrator, the Arbitration proceedings being governed by the Arbitration and Conciliation (Amendment) Act 2015.

28(b) The venue of the Arbitration shall be at the Regional Office, Coir Board, Pollachi. The decision of the Arbitrator shall be final and binding on both the parties to the Arbitration.

28(c) The Arbitrator may with the mutual consent of the parties, extend the time for making the award. The award to be passed by the Arbitrator is enforceable in the court at Coimbatore only.

29. JURISDICTION OF THE COURT

Any dispute arising out of non-fulfillment of any of the terms and conditions of this Tender/Agreement or any other dispute arising out of the arbitration award will be subject to the jurisdiction of the Courts in Coimbatore only.

We agree to the above terms and conditions.

SIGNATURE OF THE TENDERER

DATE:

NAME IN BLOCK LETTERS:

DESIGNATION:

ADDRESS:

TECHNICAL SPECIFICATIONS

MINIMUM SPECIFICATIONS OF FULLY AUTOMATIC POWER LOOM (2 METRE WIDTH) WITH SUPPORTING MACHINES FOR MANUFACTURE OF COIR MATTING & GEO-TEXTILES

The tendered item includes the following machineries:

I-(i) POWER LOOM (2 MTR) :- 2 No

I-(ii) BOBBIN WINDING MACHINES (4 HEAD):- 1No

I-(iii) COPS WINDING MACHINES (2 HEAD):- 1No

The technical specification for each of the above machineries is given below:

I – (i): Specification for Power loom (2 Mtr. width)

Product /Machine /Output/Performance Requirement	
Width	2 Metre
Speed of loom	Min. 60 shots / minute
Production capacity	Minimum 60 to 65 metres of matting with a weft of 130 per metre
Tappets/cams and gears	Suitable to weave 2 shaft, 4 shaft, Panama 2/2, Boucle weaves and Coir Geo Textiles
Heddle frames	4 each
Shuttles	6 Nos
Creel Stand	To hold 675 bobbins
Weaver's platform	Min.900 mm width running across the width of loom
Warp release and fabric take up	Automatic
Lubricating system	Automatic
Electric Motor	Branded of adequate capacity with starter

I – (ii): Specification for Bobbin Winding Machine

Product /Machine /Output/Performance Requirement	
Bobbin weight	2.5 Kgs.
Bobbin size	30 x 30 cms
Production capacity	200 bobbins/8 hrs. shift (Min. 750 to 800 Kgs.yarn per 8 hrs. shift)
Number of Heads	4

I – (iii): Specification for COPS Winding Machine

Product /Machine /Output/Performance Requirement	
Cops size	Suitable for the shuttles
Production capacity	400 cops / 8 hrs. Min.80 to 100 Kgs. per 8 hrs. shift
Number of Heads	2

Electric Motor should be of reputed brand, three phases with optimum output power suitable for smooth functioning, maximum production with minimum power consumption provided with starters and safety features with minimum warranty of one year. Machinery should be capable of producing the required quality and quantity prescribed. Specific Details of the machineries developed by adopting suitable technologies for quality improvement, output and reduced operational cost can be submitted on separate sheet.

The above specifications are minimum requirements. The tenderer shall offer the 2 Nos. of Fully Automatic Power Loom (2 Metre Width) with supporting machines for manufacture of Coir Matting & Geo-textiles strictly meeting the above requirements or with better specifications. Any accessories/parts/components not specifically stated in the specification but which are necessary for satisfactory operation of the Fully Automatic Power Loom (2 Metre Width) with supporting machines for manufacture of Coir Matting & Geo-textiles shall deem to be included in the scope of supply.

COMPLIANCE TO THE TECHNICAL SPECIFICATIONS

The tenderers should specify the specifications of all the tendered items to be supplied. The Compliance report should be enclosed along with technical bid. Specification of offered 2 Nos. of Fully Automatic Powerloom (2 Metre Width) with supporting machines for manufacture of Coir Matting & Geo-textiles is to be written clearly in the column of “OFFERED SPECIFICATIONS” in the table given below. Offers without clear specifications on the said column will be treated as non-responsive and rejected.

I – (i): Compliance to Specification for Power loom (2 Mtr. width)

Product /Machine /Output/Performance Requirement	
Width	
Speed of loom	
Production capacity	
Tappets/cams and gears	
Heddle frames	
Shuttles	
Creel Stand	
Weaver’s platform	
Warp release and fabric take up	
Lubricating system	
Electric Motor	

I – (ii): Compliance to Specification for Bobbin Winding Machine

Product /Machine /Output/Performance Requirement	
Bobbin weight	
Bobbin size	
Production capacity	
Number of Heads	

I – (iii): Compliance to Specification for COPS Winding Machine

Product /Machine /Output/Performance Requirement	
Cops size	
Production capacity	
Number of Heads	

PART-I

Date: _____

From,

Name:
Address:
Ph:
Fax:
E-mail:

To,

The Director,
M/s. Eco Coir Cluster India Private Limited,
Implementing Agency, Pollachi Coir Cluster,
Coimbatore district, Tamil Nadu

Sir,

Sub: Tender for the supply, erection, and commissioning of 2 numbers of Fully Automatic Power Loom (2 Metre Width) with supporting machines for manufacture of Coir Matting & Geo-textiles on turnkey basis – Submission of **Part I** –Reg .

Ref: Your Tender Notice Dt.

With reference to your tender notice, we submit herewith our sealed tender for the supply, erection, and commissioning of 2 numbers of Fully Automatic Power Loom (2 Metre Width) with supporting machines for manufacture of Coir Matting & Geo-textiles on turnkey basis as specified by M/s. Eco Coir Cluster India Private Limited in this tender document.

We enclose the following documents:

- 1) Demand Draft for Rs.50,000/- (Rupees Fifty Thousand only), towards EMD (DD No. _____ dated _____ drawn on _____ Bank in favour of “HI Account Eco Coir Cluster India Private Limited”, payable at Pollachi).
- 2) Tender conditions duly signed in each page and enclosed in token of accepting the Tender conditions.
- 3) Letter of Authorization for authorized signatory from the tenderer organization.
- 4) Compliance report to the technical Specifications of the Fully Automatic Power Loom (2 Metre Width) with supporting machines for manufacture of Coir Matting & Geo-textiles as per Annexure-I (a).

- 5) Details of the Tenderer (Annexure-III)
- 6) Average annual turnover of the legal entity in the 3 preceding financial years duly certified by a Chartered Accountant (as per Annexure-IV).
- 7) List of customers to whom Coir the tendered items are supplied in the past 5 years should be enclosed (Annexure-V)
- 8) Declaration for not having black listed by any Govt. agencies (as per Annexure-VI).
- 9) Declaration for not having tampered the Tender documents downloaded from Internet (Annexure-VII).
- 10) The copy of certificate of incorporation/ registration
- 11) Copy of Memorandum and Articles of Association
- 12) Copy of Registered Partnership deed, in case of Partnership Firm
- 13) Copy of Udyog Aadhaar/ Excise/VAT/CST registration
- 14) Purchase Order issued by the clients.
- 15) Performance certificate issued by the clients
- 16) The Annual Report / certified copies of Balance Sheet, Profit & Loss statement along with schedules for the last 3 financial years i.e. 2012-13, 2013-14 and 2014-15 (or) 2013-14, 2014-15 and 2015-16 should be enclosed.
- 17) Copy of Service Tax Registration Certificate
- 18) Copy of PAN allotment Certificate/ PANCARD issued by Income Tax Department
- 19) Latest Assessment orders under TN VAT Act/CST Act.
- 20) Latest I.T return.
- 21) Latest Service Tax Clearance Certificate.
- 22) Notarized translated English version of the documents in a language other than English/Tamil, if any

Yours faithfully,

SIGNATURE OF THE TENDERER
(with seal and address)

Encl: As stated above

ANNEXURE – III**DETAILS OF THE TENDERER**

1. Name of the Tenderer	
2. Registered Office Address	Telephone Number: Fax : Email : Website, if any
3. Contact Person	Name: Designation: Phone: Mobile: Email:
4. Date of Incorporation	
5. Legal Status	Proprietorship/partnership/Pvt. Limited/Public Limited/ others(Pl. mention)
6. Brief profile of the tenderer	
7. Address of Service Centres	
8. Number of staffs on regular payroll	Technical: Administration:
9. Registration Number as a firm under State Sales Tax Act/VAT	
10. Registration Number as a firm under Central Sales Tax Act	
11. PAN Number	
12. Service Tax Registration Number	
13. PAN Number	

SIGNATURE OF THE TENDERER
(with seal and address)

ANNUAL TURN OVER STATEMENT

The Annual turnover of M/s for the past three years are given below and certified that the statement is true and correct.

S.no	Year	Turnover in lakh (Rs.)
1	2014-2015	
2	2015-2016	
3	2016-2017	
	Total	Lakh
Average annual turnover		Lakh

Note: Average Turnover of any **three** consecutive financial years will be considered i.e. FY 2013-14, 2014-15 and 2015-16 (or) 2014-15, 2015-16 and 2016-17.

DATE :

SIGNATURE OF THE TENDERER

SIGNATURE OF CHARTERED ACCOUNTANT
(with seal and Address)

ANNEXURE – V

List of customers to whom Fully Automatic Power Loom (2 Metre Width) with supporting machines for manufacture of Coir Matting & Geo-textiles are supplied in the past 5 years

(Please provide the details for each project in separate sheet along with work order/completion certificate from client)

Sl.No	Name & address of the client	Phone / Mobile Number	Quantity Supplied	Year of supply	Work Order /completion certificate enclosed (Yes/No)
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					

**SIGNATURE OF THE TENDERER
(with seal and address)**

CERTIFICATE

Date: _____

Certified that M/s...../ the firm /company or its partners / share holders had not been blacklisted by any Government Agencies.

SIGNATURE OF THE TENDERER
(with seal and address)

DECLARATION FORM

Date: _____

a) I/We having our office at do declare that I/We have carefully read all the conditions of tender floated vide tender ref.no._____ for the supply, erection, and commissioning of 2 numbers of Fully Automatic Power Loom (2 Metre Width) with supporting machines for manufacture of Coir Matting & Geo-textiles on turnkey basis will complete the contract as per the tender conditions.

b) I/We have downloaded the tender document from the internet site www.coirboard.nic.in or www.itcot.com. I/We have not tampered / modified the tender document in any manner. In case, if the same is found to be tampered / modified, I/ We understand that my/our tender will be summarily rejected and full Earnest Money Deposit will be forfeited and I /We am/are liable to be banned from doing business with M/s. Eco Coir Cluster India Private Limited /Coir Board or prosecuted.

SIGNATURE OF THE TENDERER
(with seal and address)

PART-II

From,

Name:

Address:

Ph:

Fax:

E-mail:

To,

The Director,
M/s. Eco Coir Cluster India Private Limited,
Implementing Agency, Pollachi Coir Cluster,
Coimbatore district, Tamil Nadu

Sir,

Sub: Tender for the supply, erection, and commissioning of 2 numbers of Fully Automatic Power Loom (2 Metre Width) with supporting machines for manufacture of Coir Matting & Geo-textiles on turnkey basis – Submission of **Part – II** – Price Offer-Reg

Ref:- Our tender (Technical Bid) submitted today for “2 numbers of Fully Automatic Power Loom (2 Metre Width) with supporting machines for manufacture of Coir Matting & Geo-textiles on turnkey basis”

In continuation of our above tender, we submit herewith the price offer for “2 numbers of Fully Automatic Power Loom (2 Metre Width) with supporting machines for manufacture of Coir Matting & Geo-textiles on turnkey basis” as specified by M/s. Eco Coir Cluster India Private Limited in this tender document.

We agree to abide by the terms and conditions stipulated by the M/s. Eco Coir Cluster India Private Limited and also agree to complete the entire contract, at the rates quoted by us. The rate quoted and approved by the M/s. Eco Coir Cluster India Private Limited in this tender will hold good as per M/s. Eco Coir Cluster India Private Limited tender conditions.

Yours faithfully,

SIGNATURE OF THE TENDERER

PRICE BID

(Amount in Rs.)

Sl. No	Description	Cost per unit					Number of Units	Total Cost
		Basic price	Excise Duty	VAT	CST	Total Cost		
1.	Fully Automatic Power Loom (2 Metre Width)						2	
2.	Bobbin Winding Machine (4 Head)						1	
3.	COPS Winding Machine (2 Head)						1	
Total								

Amount in Words: Rupees _____ only

SIGNATURE OF THE TENDERER
(with seal and address)

CHECKLIST OF DOCUMENTS

Documents to be enclosed in Part-I:

- 1) Demand Draft for Rs.50,000/- (Rupees Fifty Thousand only), towards EMD (DD No. _____ dated _____ drawn on _____ Bank in favour of ““HI Account Eco Coir Cluster India Private Limited”, payable at Pollachi).
- 2) A covering letter on your letter head addressed to The Director, M/s. Eco Coir Cluster India Private Limited, Implementing Agency, Pollachi Coir Cluster, Coimbatore district (as per Annexure-II)
- 3) Tender conditions duly signed in each page and enclosed in token of accepting the Tender conditions.
- 4) Letter of Authorization for authorized signatory from the tenderer organization.
- 5) Compliance report to the technical Specifications of the Fully Automatic Power Loom (2 Metre Width) with supporting machines for manufacture of Coir Matting & Geo-textiles as per Annexure-I (a).
- 6) Details of the Tenderer (Annexure-III)
- 7) Average annual turnover of the legal entity in the 3 preceding financial years duly certified by a Chartered Accountant (as per Annexure-IV).
- 8) List of customers to whom the tendered items are supplied in the past 5 years should be enclosed (Annexure-V)
- 9) Declaration for not having black listed by any Govt. agencies (as per Annexure-VI).
- 10) Declaration for not having tampered the Tender documents downloaded from Internet (Annexure-VII).
- 11) The copy of certificate of incorporation/ registration
- 12) Copy of Memorandum and Articles of Association
- 13) Copy of Registered Partnership deed, in case of Partnership Firm
- 14) Copy of Udyog Aadhaar/ Excise/VAT/CST registration
- 15) Purchase Order issued by the clients.
- 16) Performance certificate issued by the clients
- 17) The Annual Report / certified copies of Balance Sheet, Profit & Loss statement along with schedules for the last 3 financial years i.e. 2012-13, 2013-14 and 2014-15 (or) 2013-14, 2014-15 and 2015-16 should be enclosed.
- 18) Copy of Service Tax Registration Certificate
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- 20) Latest Assessment orders under TN VAT Act/CST Act.
- 21) Latest I.T return.
- 22) Latest Service Tax Clearance Certificate.

23) Notarized translated English version of the documents in a language other than English/Tamil, if any

Documents to be enclosed in Part-II

- 1) A covering letter on the letter head addressed to The The Director, M/s. Eco Coir Cluster India Private Limited, Implementing Agency, Pollachi Coir Cluster, Coimbatore district (as per Annexure-VIII)
- 2) Price Bid as per Annexure-IX of the Tender document.

Both ‘Part I – Technical bid’ cover and ‘Part II – Price bid’ cover must be placed in a separate sealed cover superscripted as “Pollachi Coir Cluster - Tender for the supply, erection, and commissioning of Fully Automatic Power Loom (2 Metre Width) with supporting machines for manufacture of Coir Matting & Geo-textiles on turnkey basis” and addressed to “The Director, M/s. Eco Coir Cluster India Private Limited, **C/o. Regional Office, Coir Board, D-30 Sri Sri Plaza, Mariammal Layout, Palladam Road, Pollachi – 642 002, Coimbatore Dsitric, Tamil Nadu**”, containing the name and address of the Tenderer.

Note: Tenders submitted in unsealed cover would summarily be rejected.